

## **Board Meeting Notes, June 13, 2019,**

Meeting began 10:00a

Present: Laitala, Szilagyi Wang, Witter, Sawicki. Seebeck, Hyman, Candy, Meyers Steinkamp

Election of officers for the year:

Barb Hyman, President with agreement that Sarah Laitala, who agreed to take on the Vice President's position will work closely with her and take the responsibility when she is away during the winter months.

Sarah Laitala, Vice President

Liz Meyers, secretary

With election of new officers, Margie Steinkamp excused herself. Board thanked her for doing a great job.

Noted to add Mahdu Anderson, as treasurer, to the email list for Board notes.

Agenda:

- To approve transfer of funds to cover the budget. Charlie reviewed the required difference between the GLPG capital and operating accounts. Charlie moved to approve budget, Liz second, motion passed.
- To approve minutes of annual meeting; Liz moved to approve, Charlie seconded, motion passed.
- To approve minutes of April board meeting; Charlie moved to approve, Liz seconded, motion passed.
- Creation of yearly committee assignments

There was some discussion of the document for "conflict of interest" required of board members. Copies will be made of the document. Board Members who have not already signed such a document will sign the document and copies will be put in the file.

Joan Witter said that it would be helpful and important to organize the storage of standard documents, such as this, for GLPG. She suggested that this task be considered sometime in 2020, waiting until after the 50th anniversary.

Regarding documents, when sending draft documents to board members for review and edit, please send them in "word" format.

Anne Szilagyi, reminded people that when sending final documents to Mickey for publishing on the web site, to please send them in PDF format.

The bulk of the meeting focused on assignments for yearly committees. People are reminded that all committee meetings are open to all members. If a member was not placed on a committee in which they have an interest, they may still participate in that area along with their other assigned committees. Most people's preferences were honored. Some people were placed in other areas for their particular skills. In general, assignments tried to reflect a balance of direct pottery related activity and maintenance of the GLPG organization.

Liz Meyers is covering the vacancy on the membership committee because Maureen Ryan(2020) went emeritus

Barb Hyman noted that Liz could be asked to fill a vacancy in the coming cycle should the committee need people when Ryan's term is up but that the commitment of members to that committee is three years...so that the turn over on Membership occurs in a predictable way much as the Board membership does.

Next 2 meetings to be held if needed: July 11@9:30am. & August 22@1:00pm

Meeting adjourned at noon.