

**Greater Lansing Potters' Guild**  
**June 9, 2015 Board of Directors, 7 pm**  
**MINUTES**

Present: Anderson, Bassar, Gamble, Guerin, Laitala, Reid, Rozeboom, Seebeck, Tilden, Witter plus past president, Sears

**NEXT MEETING: Thursday, June 25 at 7 pm**

Barb Sears opened the meeting and conducted two items of business before departing.

1. Corrections to May Board minutes were made and approved. Tilden will update minutes and circulate.
2. Board officers for 2015-16 were elected as follows.
  - President: Bill Guerin
  - V. President: Madhu Anderson
  - Secretary: Joan Witter
  - Treasurer: Ted Rozeboom

Bill Guerin conducted the remainder of the meeting.

- 1) **Committee assignments for 2015-2016** were made from the Committee Preference Sheet summary prepared by Sears and Witter. After several calls are made to members, Witter will type of 2015-16 committee assignment sheet and distribute.
  - a) Committee related actions.
    - i) It was moved by Bassar, seconded, and passed:
      - (1) Motion: *Combine the Catenary Arch and Electric Kiln committees into the Bisque committee and to rename the electric kiln committee Electric Glaze.*
      - (2) The bisque committee will schedule and oversee the bisque firing of member and student ware using the catenary arch and electric kilns as deemed appropriate for the needs of students and members. The Electric Glaze committee will develop *and test* appropriate glazes *and* schedule electric glaze firings in coordination with other kiln schedules.
    - ii) It was moved by Anderson, seconded, and passed to:
      - (1) Motion: *Eliminate the newsletter committee.*
      - (2) Rationale: Most information is forwarded directly to members by committee chairpersons. No one indicated a desire to prepare a newsletter.

- iii) Membership committee. It was suggested that requirements for serving on the membership committee be spelled out, so that prospective members can make an informed choice about participation. Additionally an effort should be made to encourage participation of all Guild members on this committee.

**2) Software purchase for treasurer.**

- a) It was moved by Anderson, seconded and passed to:
  - i) Motion: *Purchase the updated version of Quickbooks for \$350 for use in keeping the Guild's financial records.*

**3) Member skill survey results.** Tilden distributed the updated results and will e-mail to all members

**4) Agenda items for June 25, 2015 meeting**

- a) Establish meeting dates for the upcoming year
- b) Establish a list of unfinished and new business to be addressed in coming year.
  - i) Homework: Send agenda items to Guerin prior to meeting

**5) Meeting adjourned at 9:30 pm**

Joan Witter,  
Secretary