

Greater Lansing Potters' Guild
August 23, 2018 Board Meeting
Minutes approved Oct 18, 2018

Present: Cole, Steinkamp, Kirillova, Sawicki, Seebeck, Laitala, Candy, Witter
Absent: Pan

Next Meeting: October 18, 2018 at 7 pm

1. June 13, 2018 Board minutes approved

2. President

- a. The much anticipated video about the Guild's production processes should be ready in a couple of weeks. The second video discussing the Guild membership is underway.
- b. Collection boxes for Brighton and EVE are in the clean room awaiting contributions by August 31.
- c. Apple Butter Festival is October 13 & 14. Charlie will post sign-up sheet for six volunteers

3. **Vice Pres.** Cards were sent to Tilden and Rozeboom

4. **Secretary:** Support requested and granted to e-mail a synopsis of key information to member and vps following each board meeting.

5. Treasurer:

- a. The 2018-2019 budget (previously approved) and the July expenses were presented by Steinkamp on behalf of the treasurer.
- b. The treasurer is contemplating asking the membership committee to assume responsibility for dues collection and related record keeping. She will discuss this further with key individuals and report back at the next meeting.

6. Guild Director

- a. Sime and Candy installed new shed doors that soon will be painted white

7. 50th Anniversary Committee

- a. An outline of activities to focus on two 50th Anniversary Celebration goals (celebration of Guild's participation in the community and a time for the members to celebrate and have fun) was presented by Witter. Highlights include.
 - i. Oct 5, 2019: Open house for public to thank the community for its support with special focus on long-time patrons and the art community
 - ii. History Book covering 50 years
 - iii. New Guild sign and marketing banners
 - iv. New Logo wear

- b. Moved by Cole and approved: To accept/support the tentative Guild 50th Celebration plan as presented.
- c. Moved by Seebeck and approved: To sign a contract with Kellogg Center and pay the \$200 deposit to hold the Celebration Banquet in the Lincoln Room on Saturday, October 12, 2019.

8. Long-Term Planning Committee

- a. A report from the long range planning committee asked for support from the board to move ahead with two projects and indicated several additional areas where the committee was continuing research.
- b.
 - i. Item #1. An energy audit by Consumers Power indicated that replacing the Guild's fluorescent lighting with LED lighting would reduce energy costs, improve the amount and quality of the light at the Guild and take advantage of current rebates. After discussion...
 - 1. Motion by Seebeck and approved. Proceed to replace the Guild's fluorescent lighting with LED lighting.
 - 2. Seebeck and Candy will make decisions regarding estimates, implementation and provide oversight.
 - ii. Item #2. Land acquisition on the north side of the Guild would provide needed flexibility if, in the future, there was interest in expanding the kiln or main room of the current building.
 - 1. Motion by Seebeck and approved. Support for the long-range planning committee to contact the owner of the property to the north of the Guild to inquire about the possibility of purchasing a 10-15' strip of land to enable expansion of the building in the future.

9. Next Meeting: October 18, 2018 at 7 pm

10. Meeting was adjourned at 9:20 pm.

Prepared by Joan Witter, Board secretary